



WATER LINE EXTENSION ROLES/RESPONSIBILITIES POLICY

[Effective Date: 02/28/2024]

Introduction

Steps for Consideration of Water Line Extension for lines from LDWA's main water system to a parcel's meter, and if needed, beyond the meter to support hydrant installations on a parcel.

POLICY

1. Definitions

- **Applicant:** The owner, of property making application for water service.
- **LDWA:** The Leeds Domestic Waterusers Association
- **Main Line:** The large diameter water distribution line generally following roads and section lines and making up the distribution system of the LDWA.
- **Service Line:** The water line running from the main line and terminating at the water serviced meter.
- **Structure:** Anything constructed or erected with a fixed location on the ground or attached to something having a fixed location on the ground excluding driveways, fences, patios, or sidewalks.
- **Subdivision:** A division or planned division of real property into lots or tracts or a boundary line adjustment to permit division of real property into lots or tracts for the purpose of immediate or future sale or development.

2. Roles & Financial Responsibilities

Whenever a property owner requires an extend water line, the following steps should be taken.

- Once a LDWA Will Serve has been gained by property owner and all fees have been paid by property owner. (ie: Impact Fees, Water Share Purchase Fees, Water Connection Fees, etc.) The property owner will obtain an estimate of the cost of extending the water line from the LDWA Main Line to a New Meter Installation & in cases where a line extension is needed to support a hydrant on the parcel a "line extension estimate". The

estimate will be based on the needs for the parcel & the approved plans obtained through the Town of Leeds (ie: costs of installing a ¾, 1, 2, 6, 8 inch line.

Below is a Chart which outlines parcel classification and installation & financial responsibility under this policy.

PARCEL DESCRIPTION

	RESIDENTIAL PARCEL A	RESIDENTIAL PARCEL B	SMALL SUBDIVISION A	SMALL SUBDIVISION B	LARGER SUB DIVISION A	LARGER SUB DIVISION B	COMMERCIAL, INSTITUTIONAL, INDUSTRIAL
Use:	Residential	Residential	Residential	Residential	Residential	Residential	Code 2,3,4
# of Structures:	1	1	1-3	1-3	4+	4+	?
Meter on Parcel:	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Hydrant on Parcel:	No	Yes	No	Yes	No	Yes	?
# Hydrants on Parcel:	N/A	1	N/A	?	N/A	?	?

INSTALL RESPONSIBILITIES

Main Culinary to Meter:	LDWA	LDWA	LDWA	LDWA	LDWA	LDWA	LDWA
Meter Line to Structure:	Shareholder/ Developer	Shareholder/ Developer	Shareholder/ Developer	Shareholder/ Developer	Shareholder/ Developer	Shareholder/ Developer	Shareholder/ Developer
Main to Hydrant:	N/A	LDWA	N/A	LDWA	Shareholder/ Developer	Shareholder/ Developer	Shareholder/ Developer

FINANCIAL RESPONSIBILITIES

Main Culinary to Meter:	Shareholder (Impact Fee)	Shareholder (Impact Fee)	Shareholder (Impact Fee)	Shareholder (Impact Fee)	Shareholder (Impact Fee)	Shareholder (Impact Fee)	Shareholder (Impact Fee)
Meter Line to Structure:	Shareholder	Shareholder	Shareholder	Shareholder	Shareholder	Shareholder	Shareholder
Main to Hydrant:	N/A	Shareholder	N/A	Shareholder	N/A	Shareholder	Shareholder