



MINUTES

DATE/TIME/LOCATION:	February 21, 2024	7:00 PM	Leeds Town Hall
TYPE OF MEETING:	Board of Directors Meeting		
NOTE TAKER:	Layna Larsen (Corporate Secretary)		
ATTENDEES:	Board Members:	Don Fawson (P), Kurt Allen (VP), Doris McNally (T) Brant Jones (M) Larry Bruley (M)	
	Staff:	Layna Larsen (Corp Secretary), Mark Osmer (Field Operations Mgr)	
	Shareholders:	Susan Savage, Tracy Littlefield	
	Guests:	Steve Newby (Landmark Construction)	

Agenda Topics

I. CALL TO ORDER [Don Fawson @ 7:15 PM]

CALL TO ORDER	Don Fawson - Welcome, it feels like we were just here. There isn't a lot to be discussed tonight and we are not going to cover things that were in the annual meeting.
ROLL CALL	PRESENT: Larry Bruley, Brant Jones, Don Fawson, Kurt Allen, Doris McNally

II. PRAYER [BRANT JONES]

III. PLEDGE [DON FAWSON]

IV. CONSENT AGENDA, PRIOR MEETING'S MINUTES & POLICY

APPROVAL/VOTES [Don Fawson]

CONCENT AGENDA	Consent agenda consist of the acknowledgment the meeting notice was posted. It is also a vote to accept this month's agenda and the previous month's minutes.
VOTE	MOTION TO APPROVE TONIGHTS MEETING AGENDA: Doris McNally SECOND: Brant Jones MOTION APPROVED: Unanimously
VOTE	MOTION TO APPROVE PRIOR MEETING'S MINUTES: Doris McNally SECOND: Brant Jones MOTION APPROVED: Unanimously

V. DECLARATION OF ABSTENTIONS OR CONFLICTS [Don Fawson]

DISCUSSION	DECLARATION OF ANY CONFLICT-OF-INTEREST		
	Don Fawson - Before we begin, we'll also ask if you have any conflict of interest relative to items in tonight's meeting?		
CONFLICT	Larry Bruley - No conflict	Brant Jones - No conflict	Don Fawson - No conflict
	Kurt Allen - No conflict	Doris McNally - No conflict	

VI. ANNOUNCEMENTS [Don Fawson]

DISCUSSION	ANNUAL MEETING MINUTES
One of the things we did last year was to approve the minutes from the annual meeting instead of waiting a year for the following annual meeting, so I will call for a motion to accept the 2024 Annual Meeting Minutes.	
VOTE	MOTION TO APPROVE 2024 ANNUAL MEETING MINUTES: Kurt Allen SECOND: Doris McNally MOTION APPROVED : Unanimously

VII. OFFICERS REPORTS

a) PRESIDENTS REPORT [Don Fawson]

VOTE	SAFETY CONCERNS
<p>Don Fawson - At this time, we're going to take a minute to discuss some proposed Projects. One of the things we have been very concerned about is Mark's safety.</p> <p><u>Trench boxes</u></p> <p>Don Fawson - Typically, when he's working in trenches, some of which can be 7-8 feet deep, he is at risk from possible cave in. We attended a class at the Rural Water Convention last year and they covered trench safety. They discussed the risks and showed films of people that didn't take possible cave in seriously and died. I've been concerned with the stability of some of the soil that Mark has worked in. Steve, you use trench boxes in the work you are doing with Landmark as part of your safety program, correct?</p> <p>Steve Newby - Absolutely.</p> <p>Don Fawson - For those that don't know what the trench box is, it's basically 2 metal walls separated by beams in between that keeps the dirt trench walls from caving in on people that are down inside working. What I'd like to do is propose that we go out and examine different options for trench boxes, with the idea that we are probably looking at between \$4000 to \$7000 for each box. If we can get it cheaper, that's fine, but we will do that at the water conference coming up next week and then we will report back. Could I have a motion to allow us to go ahead and move forward with that? Not to Purchase it, but to explore it.</p>	
VOTE	I MAKE A MOTION THAT THE TRENCH BOXES ARE RESEARCHED: Brant Jones SECOND: Kurt Allen - MOTION APPROVED : Unanimously
<p><u>Manholes</u></p> <p>Don Fawson - The other concern has to do with open manholes. The challenge with open manholes is that workers have been seriously injured by backing into them because they lost situational awareness of where the manhole was. In addition, pedestrians that were unaware of an open manhole and fallen in. I got some estimates of two portable manhole guards from two different companies. They're basically a collapsible framework that sets around a manhole. They are about 4 feet high and have a chain on one side so you can open and close them. They identify where manholes are. It gives added safety, one bid was \$271 each, the other one was \$322 each. We need two of these since we have two manholes open at once, so the actual cost for the cheaper set would be \$592.58 with taxes and shipping.</p>	
VOTE	I make a motion that we purchase these railings for manhole access protection per the estimates that you've got there: Kurt Allen Second - Brant Jones MOTION APPROVED : Unanimously
<p>Kurt Allen - Those are critical to have, these manhole and trench boxes are common practice, and we need to get them.</p>	

The Gate

Don Fawson - The last one we have been working on, is the gate on the road going up to the storage tanks, the well, and also the LWC diversion box. The gate is supposed to be able to control access for security reasons and just to keep the motoring public people out of those areas. In the past, the gate had to be open and closed manually. It has become a hindrance in getting things done. The cost for materials for finishing that project, to bring the electrical in is about \$2300. That's for wire, and conduit, some cement, and the trenching to install that and compacting it is about \$2000, so we are looking at about \$4300. May I have a motion to move ahead with that.

Larry Bruley - Does it include the motor?

Don Fawson - The motor has already been purchased, everything else is already there. This allows us to complete this project. It also allows us to install some security cameras.

Mark Osmer - Yeah, we're going to put a couple of cameras up there, that is what the second conduit is for, because the electric and fiber optics have to be in separate conduit.

Larry Bruley - That is the infowest expense?

Mark Osmer - Yeah, we met with Mark Shumate, he came out and looked it over for the fiber optics.

Don Fawson - Mark already has some cameras so they will not be an added expense. Any further discussion on this item?

Doris McNally - The only discussion on it Don, is I'd like to make sure that we have a policy, or we put something together so when we give the passcodes out we should have a log of who has what passcodes and if we see that there is mishandling of the passcodes either by a contractor or whatever, we revoke those passcodes. They then have to get a new passcode and we'll be able to see that through the cameras. But just like the keys to our system I think we need to have a log of who has the different passcodes, we need to just keep our eye on it.

Don Fawson - I agree, I would assume that you can do temporary passcodes.

Kurt Allen - For Contractors, yes.

Brant Jones - LWC is going to need to have access.

Doris McNally - It is just that, if we all of a sudden see somebody driving up there, with their gun on their back rack and they got antlers hanging out the back of the car, we can at least identify who the person might be and have a discussion.

Susan Savage - Is this an area, if I am understanding where it is, that we can have access to clean the screens at the sand trap for the irrigation.

Don Fawson - LWC will have access.

Larry Bruley - Actually it will probably be pretty nice instead of getting out and unlocking the gate and then relocking the gate.

Brant Jones - I think one of the biggest problems with the gate has been that because it's kind of a hassle it just gets left open. I don't have a problem with somebody going up in there and shooting the deer myself, but if they are going in and tamper with water or stuff, that's different. But people walk up through there all the time. They walk right past that gate, and they go right in they walk their dogs and go all over. It is nice little trail, but it is important that they keep both water companies safe.

Don Fawson - So that is the whole point and I think most local people know, what they can do and what they shouldn't be doing. I think it may just be the people that are exploring. OK. Any further discussion on that?

Brant Jones - Are there signs for those that don't know that explains that they should not be going in there.

Mark Osmer - There are signs on the gate now that just say restricted area.

Brant Jones - On the new gate?

Mark Osmer - Yeah.

Doris McNally - on the old gate too. They have been posted for at least four years.

Larry Bruley - Mark, are there some on the Midway gates too?

Mark Osmer - yeah.

Larry Bruley - There have been a couple times I've been up there, and other people come walking out from nowhere. I don't know where they are coming from, I just look down the road and they are just walking out.

Mark Osmer - Oh, yeah.

Don Fawson - If there is no further discussion, can I have the motion to move this forward?

VOTE

I MAKE A MOTION TO MOVE FORWARD ON THE GATE: Doris McNally | SECOND: Kurt Allen
MOTION APPROVED: Unanimously

Additional Policies

Don Fawson - We are working on some additional policies relative to water line extensions and whatnot within the system.

Doris and I attended the LWC meeting last night, and obviously Brant did. Brant, do you have anything you want to share relative to that meeting?

DISCUSSION

LWC [Brant Jones]

Brant Jones - I think that there is a good relationship between the two companies, as good as it has been probably for a long time. So, I appreciate your attendance to it and I feel like the meeting actually made more progress on the LDWA/LWC agreement and the weir than we have done in the past as well. We have had a lot of meetings where things get kicked around, but it seemed to make some good progress last night. Thanks for your support.

Don Fawson - Appreciate that, appreciate being able to participate in that. Mark, do you have anything you want to report yet.

b) OPERATION / FIELD REPORT [Mark Osmer]

DISCUSSION	REPAIRS & MAINTENANCE
	<p>Mark Osmer - We passed our BacT test again this month.</p> <p><u>Pecan Lane Valve</u></p> <p>Mark Osmer - We put an 8-inch valve at the end of Pecan Lane. So, if we have a problem under the highway or we need to shut that section off, we can do so without interrupting any shareholders on Pecan Lane.</p> <p><u>Spring</u></p> <p>Mark Osmer - I have been going up to the Spring and checking that, but the last time I couldn't get up there because there was too much snow, so I will probably try again over the weekend or Monday and see if I can get up there to read the meter and check things.</p> <p>Don Fawson - Can you check out the level of the Spring.</p> <p>Mark Osmer - Yep, I have that sheet that I write the level, the gallons per minute, and all that down on.</p> <p>Don Fawson - Great. And you're working with Landmark right now on this connection to the hydrant supply, on Majestic Way.</p> <p>Mark Osmer - Yeah.</p> <p>Don Fawson - We appreciate Steve Newby with Landmark, and Civil Science for moving forward on this.</p> <p>Mark Osmer - We are working with them, they have come across a couple of small pipes in their digging, and I've gone up there and let them know, they are abandoned and they can rip them out. Yeah, it's been a good, great relationship.</p> <p>Don Fawson - Thank you, Mark we appreciate everything you're doing and like I said, we did that big report just year ago at the Annual meeting. Larry, do you have anything?</p> <p>Larry Bruley - I do not?</p> <p>Don Fawson - Brant do you have anything?</p> <p>Brant Jones - I would like to ask Mark, if there are any other safety issues or anything else that we should be looking at? Doesn't OSHA require the trench boxes or doesn't OSHA apply to this. It's the law that we protect you but are we missing something else that should be considered to keep you safe.</p> <p>Mark Osmer - No, I pretty much have everything, vest, hard hats, lights. I need to get into the habit of wearing my hard hat all the times.</p> <p>Steve Newby - Do you have a sniffer when you open your manhole?</p> <p>Mark Osmer - No, that's one thing we don't have.</p> <p>Brant Jones - Didn't you bring that up, Don?</p>

Don Fawson - Yeah,

Steve Newby - A sniffer is one thing; you can get online too, and they have programs where you do confined spaces. You need a confined space permit. You'll have to write permits out to do this, so you're covered, because there is so much going on in this valley. OSHA's just looking for something.

Mark Osmer - We have a fan and all.

Steve Newby - That's the thing, there's certain criteria you have to do before you go into a manhole.

Don Fawson - When you are talking about that are you saying you have to fill out a form for every entry?

Steve Newby - Yes, and you have to have your confined space certification, and whoever else is there, you have to have acknowledgement to other people besides just who's there. Say you are going in this; you need to let somebody else know in case something happens. I would also look into a rescue tripod. Because if you need to be extricated, if something does happen, it is easier to get you out. So, those are things that are pretty important when you are doing fundamentals.

Kurt Allen - Those are all very important, don't let the confined space permit scare you. It's not a complicated thing. If you do it right and are safe about it, OSHA will go through easy. You just have to have it on site. The competent person that is above the manhole access hole doesn't go down in the hole, if that's one of your helpers, then they need to be trained on what to do.

Mark Osmer - Yeah, maybe while we are at the show next week we can see if there are courses on that.

Kurt Allen - So there's a lot of rules and you're right Brant, it is the law that we protect Mark and his helpers.

Brant Jones - I am aware of two tragedies; One brother trying to dig his brother out and another father trying to dig his son out and both died. So, it's not uncommon.

Mark Osmer - I think you slope the trench out if you don't have a trench box.

Steve Newby - Over 3 feet, so basically you open up to 3 feet. If you're going deeper than 3, you need to bench it out. Or if you go deeper every 25 feet you have to have a ladder, or you have to have an egress so you'll see our ladders are hung on the box so you can get straight up out of there. So, you can't just lean the ladder against the box. They have to be spaced away from the sides of the box or trench so your feet and your hands can grab. Like Kurt said, don't get intimidated by it, it's very simple, basically CYA.

Don Fawson - So if Mark or I came down will you show us what you're doing down there. How have you set that up?

Steve Newby - Yeah, we are in OSHA training tomorrow and Friday, but if you find Clint and say hey, we would like to look at what you're doing, it's real simple.

Don Fawson - So you're having training tomorrow.

Steve Newby - We are having our OSHA 30. Yep. UDOT requires you to when doing stuff on UDOT right of way.

Don Fawson - So where are they doing that?

Steve Newby - We're doing it at the Clarion Hotel there's like five of us taking it. They're having us go through it.

Don Fawson - So can Mark join you.

Steve Newby - We've already started the class you have to have 30 hours plus. We are on our second phase.

Don Fawson - OK, who puts that on?

Steve Newby - I can look into it for you.

Kurt Allen - You can get an online class.

Steve Newby – There is not a whole lot of material taught, but they require the hours for OSHA.

Don Fawson - We will have to see if they have a condensed version at least to get enough information that we can work with.

Steve Newby - I can talk to our safety guy tomorrow. I can ask him, to give you guys some ideas for the trench box. I would look into a hydraulic one where it's real thin panels. Do you guys have those, Kurt?

Kurt Allen - Yes, they're a real thin panel, real lightweight, a couple of guys can throw them around.

Don Fawson - How tall are they?

Steve Newby - You can get different sizes.

Kurt Allen - Up to 8 feet.

Don Fawson - What is your standard?

Steve Newby - Ours are 5, 4 or 5.

Larry Bruley - I have a question for you Mark. In the history that you've been working here how deep have you gone? The work you did on Pecan Lane, that's probably the deepest that I've seen.

Mark Osmer - No, we've been deeper on Oak Grove. But I benched that all back.

Don Fawson - I know you were really deep when you did that crossover at the end of Main Street.

Mark Osmer - At the end of town, yeah that was deep.

Larry Bruley - That was because of all the boring.

Mark Osmer - But there again, I opened up each side on that. But when you are in asphalt you can't open up 12 to 14 feet, you end up eating up the whole road.

Don Fawson – Mark, even that hole down by Graff's, where you thought it was a broken pipe and it turned out to be a spring. That was deep and not only that there was a spring flowing through the bottom of it, which kind of added to the instability of that trench.

Kurt Allen - That is the worst situation.

Don Fawson - I know, I agree. So, yes, we need it. We absolutely need it. So, on those you say that we can carry those around and then you have something like a Jack in there, hydraulic Jack,

Kurt Allen - You can buy fixed trench boxes but what Steve is talking about is hydraulic shoring, it has a hydraulic ram in the middle of it so it's adjustable, of course.

Brant Jones - Is it expandable.

Kurt Allen - You can narrow it down real narrower, yeah.

Steve Newby - It is pretty versatile.

Mark Osmer - That is what we need. Do you have one?

Steve Newby - Yeah, we have one set. I think it may be on another project.

Mark Osmer - I would like to take a look at it.

Don Fawson - So, is there a standard width you have to have?

Steve Newby - No, there's no standard width, but you need to be bigger than your pipe. So you can work in your compaction zones on your trench.

Kurt Allen - The hydraulic shoring can get expensive and pretty complex. In my opinion, we're probably not there yet. At Sunroc, where I work, we have an enclosed trailer dedicated for all of the hydraulic shoring, and all the panels, and all the jacks, and all the pumps, and everything that goes with it so when you pull up on the job site you can adapt to whatever situation you have there. So, I just don't think we are quite there yet with what Mark is doing.

Steve Newby - Maybe an aluminum one because they are not that heavy.

Don Fawson - Well, what about those spreaders in there? Are they drilled with holes, so you can insert a pin to widen them out?

Steve Newby - Yeah, the spreaders come in different lengths. Then they have a setting saddle.

Larry Bruley - Kurt, I'm sorry, can you clarify what you mean "We're not there yet."

Kurt Allen - I see what you're saying, price wise, I think as far as making a decision you can't put a dollar value on safety, but you can achieve the same safety standard with the fixed trench box if you just take the time to do it, to prepare your trench, and to make the trench fit the box that you have. And make sure you use it, make sure you get your ladder inside the box and don't put it outside the box so you have to go out and get to the ladder. There are just some commonsense rules like that that you have to follow to make it safe to use a fixed trench box. Even the hydraulic ones, they get complicated, and you get lazy and cut corners and step out-of-the-box to bolt up a fitting because you don't want to release the pressure and move it and put the pressure back on. So, a fixed trench box I think is more applicable to what we need.

Don Fawson - OK, and the tripod basically you put the harness on the man, he goes down and you have a rope or cable or whatever hooked to this tripod with a winch on it and a hand crank so in case something happened you can crank him out of the manhole. The harness is constructed so that it keeps him upright as you're winching him out, there is no way you're going to get down in there and push somebody up through that manhole if you don't have something like that.

Steve Newby - If you're going in, you are creating yourself a problem because that is the possibility of 2 deaths, the worker and the rescuer.

Don Fawson - All right we need to look into these things, and I appreciate that Steve. Do you have any of those forms.

Steve Newby - The confined space forms?

Don Fawson - Yes.

Steve Newby - You can get them online.

Kurt Allen - I can get you some.

Don Fawson - That would be great Kurt if you could do that, then we could have them on a clipboard or something like that to keep them on hand.

Sniffer

Don Fawson - We have looked into a sniffer, in fact Kurt had mentioned that they are using MSA. You have to recalibrate sniffers at regular intervals. How often, every time you go in or what do you have to do.

Steve Newby - I'm not sure on those ones.

Kurt Allen - It's about once a month.

Don Fawson - OK, and you can do that.

Kurt Allen - And we could do that. We have a calibrator that I could take your sniffer and calibrate it.

Don Fawson - OK, we looked the price up on those and they cost about \$800. I know we need to fill out a form at some point, but to move some of this along. I would entertain a motion to go ahead and move forward on purchasing that sniffer.

VOTE	I MAKE A MOTION WE GET A SNIFFER: Brant Jones SECOND: Kurt Allen MOTION APPROVED: Unanimously
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Don Fawson - I think the challenge here is this is a lot of money, but on the other hand it is the law and even beyond that it is safety. However, it doesn't matter what you have if you don't use it, it's no good.

Mark Osmer - Yeah, and you always have to have two people there?

Don Fawson - OK. Steve, is there anything else that you can think of that we are missing here?

Steve Newby - No, you and I discussed you having a conversation with Whit Bundy, Civil Science with WCWCD, tomorrow regarding that hydrant connection. Mark and I have discussed it and I think we are good?

Don Fawson - Kurt have you talked to Whit at all?

Kurt Allen - I haven't talked to him for a couple of weeks, but I do talk to him on occasion.

Don Fawson - Just make sure I've got his phone number I can call him.

Steve Newby - I will text it to you.

Layna Larsen - Can I ask what you're talking to him about?

Fire Hydrants

Don Fawson – Basically, the three hydrants that are on Majestic Lane up the hill behind the Fire Station, are currently hooked to the Conservancy water line. We are taking those over. So, what has to happen is they have to cut that line loose from their system and then connect it up to ours. And since they will have the trench open, we just figured now's the time to do it and get it done. So, the conversation we're having with Whit is, they had said that they would go ahead, and we would buy the materials and that they would just back charge us for whatever the digging was. My thought is that if they were still going to keep the hydrants connected to their line, the cost of the T that they would have to put on their new 24-inch line and the fittings to connect into the hydrant line should offset the cost of them connecting our line. Keeping that line in their system far outweighs whatever cost it's going to cost them to hook it into our line. So, I'm going to ask him to see if they will cover that cost.

Don Fawson - Brant would you read that card please?

Thank You Note

Brant Jones - Yeah, thanks for your help on that Steve and I just want say to Mark once again how much we appreciate all the good that you do and then you know, even if it is the law or not, if you're in a situation that's not safe, don't put yourself in a dangerous situation.

We got this note after the annual meeting, and I think it's the first one in the history of Leeds. We are going to have this framed. It is a Thank You note, and it is kind of neat, and I thought it would be fun to share. I read it for the first time myself tonight.

“To the LDWA Board and the team a quick note of thanks and to extend my gratitude and appreciation for the hard work and dedication to our community, the recent meeting highlighted many accomplishments. I was particularly happy to hear about the recognition you received from peers and professionals in the industry. Truly illustrates the success of your efforts. Keep up the great work.”

I don't really have permission to share the name of the person who sent this and don't know if they would want us to say it, but it's very kind and that is very nice to be thought of, so thank you for sharing that with us.

Don Fawson - Doris did you say you saw some things online?

Doris McNally - Yes, after the meeting I posted a little photograph of us all on the Leeds Family Fun Facebook site, introducing us as the new Board and Staff for the company. And it was very nice to see people say how the company has changed over the last few years, how transparent they are, how informative they are, how they're really doing hard work. I like the fact that I had posted a picture of Jack, and somebody responded with, “Jack for President”. So, you know, for somebody who was involved in the water company when it didn't have a good reputation, it's nice to see some nice things being said.

Kurt Allen - It's wonderful.

c) TREASURER'S REPORT [Doris McNally]

DISCUSSION

ANNOUNCEMENTS/BILLING/COMMUNICATION [Doris McNally]

BILLING for January was completed/mailed on February 1st.

NEWSDRIPS

The January Invoices included the Notice for our recent Annual meeting.

For our February Invoices I have drafted 3 articles for the Board's Consideration. I shared them with you last week. I would like to get your feedback and align on which article the office should use.

LDWA News Drips

Need to contact the LDWA, it's simple.
Phone: (435) 879-0278
Please leave a message, your call will be returned promptly.

- To report an **EMERGENCY** water leak or a loss of water: **PRESS 1**
- For a **BILLING INQUIRY**: **PRESS 2**
- For a **GENERAL INQUIRY**: **PRESS 3**

Your message is immediately routed, and a LDWA representative will be in contact.

Email: LDWAcorp@infowest.com

Meeting Reminder!

LDWA ANNUAL SHAREHOLDER MEETING

The Leeds Domestic Water Users Association Annual Meeting will be on **Tuesday, February 6, 2024 at 7:00 PM.**

The meeting will be held at The Cosmopolitan Building, 1915 Wells Fargo Rd, in Silver Reef, UT 84746.

Shareholders who plan on attending the meeting are advised to arrive at the venue well in advance to allow sufficient time for registration processing.

<p>#1 – Spring into Good Actions</p> <p>Spring into Good Actions 1</p> <p>Turning the water back on to your outside hose and irrigation system sounds simple enough, but there are some precautions you should take to ensure you don't end up with water inside your home.</p> <ol style="list-style-type: none"> 1. Tighten (close) the wheel/valve on the spigot(s). 2. Locate your water shutoff valve. The valve will be connected to a pipe that leads to the outside where your spigot is connected to your house. 3. Open the valve to allow water to flow to the spigot. If you have loosened the bleeder valves to allow water to drain when you shut the water off, tighten them now to help prevent leaks. 4. Once the water is flowing, make sure there is a fair amount of water coming out, low pressure may mean there is a leak. Go back inside the home while you let the water run, and check for any leaks. Picture this: you're outside washing the car or watering the garden, while water leaks inside the basement from a pipe you didn't realize was cracked because it hasn't been turned on all winter. <p>Need to contact the LDWA, it's simple. Phone: (435) 879-0278 Please leave a message, your call will be returned promptly.</p> <ul style="list-style-type: none"> • To report an EMERGENCY water leak or a loss of water: PRESS 1 • For a BILLING INQUIRY: PRESS 2 • For a GENERAL INQUIRY: PRESS 3 <p>Your message is immediately routed, and a LDWA representative will be in contact.</p> <p>Email: LDWAcorp@infowest.com</p>	<p>#2 – FLUME 2</p> <p>Smart Water Monitors Change the Way We Consume Water. 2</p> <p>If you are looking for a way to monitor your water consumption and alert you to leaks in your systems, you should look at this Smart Device, FLUME 2. The Leeds Domestic Water Users Association (LDWA) has negotiated with the manufacturer a shareholder discount of 15% for those who buy this device.</p> <p>Learn More: Go to https://flumewater.com/product/</p> <p>Want to order: use discount code LDWA (Save 15%)</p> <p>RECOMMENDATION ... If you select to enter a 1 (LDWA) 2 when your shipment arrives, call the LDWA (435-879-0278) and leave a message with your name, account # and phone number. The LDWA office will coordinate with you on a time when field engineer (Mark Omer) can come and escort in installing your device.</p> <p>Need to contact the LDWA, it's simple. Phone: (435) 879-0278 Please leave a message, your call will be returned promptly.</p> <ul style="list-style-type: none"> • To report an EMERGENCY water leak or a loss of water: PRESS 1 • For a BILLING INQUIRY: PRESS 2 • For a GENERAL INQUIRY: PRESS 3 <p>Your message is immediately routed, and a LDWA representative will be in contact.</p> <p>Email: LDWAcorp@infowest.com</p>	<p>#3 – 2024 Board & Staff</p> <p>INTRODUCING YOUR 2024 BOARD OF DIRECTORS & STAFF 3</p> <p>We are honored to serve you, our shareholders and neighbors.</p> <table border="0"> <tr> <td> DONALD FAWSON PRES.</td> <td> KURT ALLEN V. PRES.</td> <td> DORIS MCNALLY</td> <td> BRANT JONES</td> <td> LARRY BRILEY</td> </tr> <tr> <td> LAYNA LARSON CORP. SEC.</td> <td> MARK OMER WATER MGR.</td> <td> JACK FIELD SECURITY</td> <td colspan="2"></td> </tr> </table> <p>Need to contact the LDWA, it's simple. Phone: (435) 879-0278 Please leave a message, your call will be returned promptly.</p> <ul style="list-style-type: none"> • To report an EMERGENCY water leak or a loss of water: PRESS 1 • For a BILLING INQUIRY: PRESS 2 • For a GENERAL INQUIRY: PRESS 3 <p>Your message is immediately routed, and a LDWA representative will be in contact.</p> <p>Email: LDWAcorp@infowest.com</p>	DONALD FAWSON PRES.	KURT ALLEN V. PRES.	DORIS MCNALLY	BRANT JONES	LARRY BRILEY	LAYNA LARSON CORP. SEC.	MARK OMER WATER MGR.	JACK FIELD SECURITY		
DONALD FAWSON PRES.	KURT ALLEN V. PRES.	DORIS MCNALLY	BRANT JONES	LARRY BRILEY								
LAYNA LARSON CORP. SEC.	MARK OMER WATER MGR.	JACK FIELD SECURITY										

Based on the feedback I received I make a motion that we accept Article #3 as the News Drips Article for the upcoming invoice cycle.

VOTE

MOTION TO APPROVE FEB. 2024 NEWS DRIPS ARTICLE: Doris McNally | SECOND: Kurt Allen
MOTION APPROVED: Unanimously

DISCUSSION

FINANCE [Doris McNally]

PAYCLIX


In January we had 90 shareholders pay their bills using this payment option. The total amount collected through PayClix was \$5,466.57. With 61% paying via credit cards & 39% via echecks.

	Credit Cards		Electronic Checks		PayClix®	
	Count	Credit Cards	Count	eCHECK	Count	TOTAL
Jan-24	49	\$3,319.70	41	\$2,146.87	90	\$5,466.57
	49	\$3,319.70	41	\$2,146.87	90	\$5,466.57

FINANCE [For the Month of January 2024]

LDWA	TOTAL INCOME			TOTAL EXPENSE		
	ACCT	BALANCE	% to TOTAL	ACCT	BALANCE	% to TOTAL
	Ord. OI:	\$29,386.67	87.9%	Ord. Field OE:	\$5,964.87	35.3%
	Other OI:	\$4,042.88	12.1%	Ord. Admin OE:	\$1,331.08	7.9%
		\$33,429.55	100.0%	Professional OE:	\$969.00	5.7%
				Labor Expenses:	\$8,649.61	51.1%
					\$16,914.56	100.0%

The LDWA's Banking Accounts [as of 02/16/2024]

	CHECKING ACCOUNTS			SAVINGS ACCOUNTS		
	ACCT	BALANCE	% to TOTAL	ACCT	BALANCE	% to TOTAL
	1 - Checking	\$203,731.21	22.1%	1 - Emergency Reserve	\$296,782.16	66.6%
	2 - Business Checking	\$716,942.56	77.9%	2 - Loan SRF-3F1892	\$78,444.97	17.6%
		\$920,673.77	100.0%	3 - Impact Fee Fund	\$70,547.32	15.8%
				4 - Primary Savings	\$0.00	0.0%
				5 - Money Market	\$0.00	0.0%
					\$445,774.45	100.0%

VOTE MOTION TO APPROVE FINANCE REPORT: Doris McNally | SECOND: Kurt Allen
MOTION APPROVED: Unanimously

DISCUSSION	DIVISION OF DRINKING WATER (DWR) WATER SUPPLY USE REPORT [Doris McNally]
	<p>On a yearly basis all water systems are required to share their Water Supply Use Report to the Division of Drinking Water. We are required to report all (residential, commercial, institutional, and industrial) data. I have once again compiled that data and have shared it with the Board for Review any questions the Board may have before I submit it formally. This data is built through the consolidation of all meter reading captured in our system for a calendar year.</p> <p>Based on 2023 usage and the census of count 903 residents. Our Gallons Per Capita per Day (GPCD) was 187.10 gallons/day.</p>
VOTE	<p>MOTION TO ACCEPT THE DATA COMPILED FOR SUBMISSION TO THE DWR RE THE LDWA'S 2023 USAGE & POSTING ON LDWA WEBSITE: Doris McNally SECOND: Kurt Allen MOTION APPROVED: Unanimously</p>

DISCUSSION	Informed All Relevant Vendors & Organizations re 2024 Board & Staff [Doris McNally]
	Informed all Vendors and Organizations of results of elections and asked them to update their information on the LDWA. Infowest has created all new EMAIL addresses and retired those not needed.

d) BOARD MEMBER REPORTS

DISCUSSION	NO FURTHER REPORTS
	<p>Don Fawson - Appreciate that very much, Doris. Kurt, did you have anything else you want to share tonight?</p> <p>Kurt Allen - Nope, I'm good.</p> <p>Don Fawson - Ok, Doris.</p> <p>Doris McNally - Nope</p> <p>Don Fawson - Anybody else? Susan, did you have something?</p> <p>Susan Savage - No.</p> <p>Don Fawson - So, with that, then I'll take a motion to adjourn.</p>

VIII. MOTION TO ADJOURN MEETING

VOTE	MOTION TO ADJOURN: Kurt Allen SECOND: Brant Jones MOTION APPROVED: Unanimously
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ADJOURNMENT: 7:49 PM



Layna Larsen | Corporate Secretary

Don Fawson | President